

Lawrence Civic Choir
Board Meeting
Minutes
April 3, 2006

Present: Susan Gandhi, Jeanine Morton, Elaine McCullough, Margaret Holdeman, Laura Morgan, Matt Veatch, Judy Veatch, Gloria Baker, Steve Eubank

1 Minutes

- 1.1 Matt distributed the minutes of the March 13, 2006, noting that Lois Orth-Lopes had sent via email a correction to the section on the attire policy that was reflected in the minutes presented to members at the meeting.
- 1.2 Margaret moved, Jean seconded, approved.

2 Treasurer's report

- 2.1 Jeanine did not prepare a formal treasurer's report.
- 2.2 Jeanine proposed that she, Marlene Merrill, and Judy Veatch all be given signatory authority on the U.S. Bank account.
- 2.3 Margaret moved that Jeanine Morton, Marlene Merrill and Judy Veatch be designated as the signatories for the choir's U.S. Bank account. Marlene seconded and the motion passed.

3 President's report

- 3.1 Marlene stated that she would present a budget to the board for approval at the May meeting.
- 3.2 Marlene will distribute a slate of officers to the board for their review.
- 3.3 Marlene also will contact the seven individuals who expressed interest in serving on the board on the recent survey of choir members.
 - 3.3.1 If all seven members are interested then the choir will elect five new board members.
 - 3.3.2 Margaret suggested that Marlene also announce at rehearsal that an election would be coming up and ask
- 3.4 Centennial Park is reserved for May 8, 2006, for the annual picnic.
 - 3.4.1 The board agreed that the picnic should start at 6:00 pm.
- 3.5 May 15th will be first rehearsal for the Kansas trip.

4 Director's report

- 4.1 Kansas trip
 - 4.1.1 Steve has been working on a performance venue in Pratt and discovered that the Methodist church is booked for a wedding on Saturday night.
- 4.2 Julia Broxholm has been selected as the soprano soloist for the Brahms Requiem and Brian Stranghoner will be the baritone soloist.
- 4.3 Steve discussed several issues related to the choir's preparation for the Spring Concert, especially entrances and cutoffs.
- 4.4 Steve commended Paul Tucker for all the help he has provided in finding soloists and providing sectional rehearsal space.
 - 4.4.1 Steve suggested that the choir make a donation to the KU School of Music to show our appreciation.
 - 4.4.2 Marlene also suggested extending our appreciation to the KU School of Music and our community board member in the concert program.
- 4.5 Kansas trip

4.5.1 Elaine prepared a list of possible music for the tour.

4.5.1.1 They include pieces related to Kansas or by Kansas composers as well as some of the choir's favorite pieces.

4.5.1.1.1 Include Elaine's list in the minutes (see her email).

4.5.1.2 Several of the pieces are in the choir's library.

4.5.1.3 Steve suggested passing the music out as soon as possible so people can start working on it.

4.5.2 Marlene suggested that the trip committee prepare a trip fact sheet by May 1st.

4.5.2.1 Itinerary

4.5.2.2 Musical selections

4.5.2.3 Practice times

4.5.2.4 Local concert date

4.5.3 Judy will prepare the program and posters.

4.5.4 The trip committee will work with the publicity committee to make contacts in the communities where the choir will perform and send out press releases.

4.5.5 Marlene proposed purchasing the Stroope, *How Can I Keep From Singing* and the Brahms, *How Lovely Is Thy Dwelling Place*.

4.5.5.1 The board agreed to the proposal.

4.5.6 Margaret suggested the idea of performing the concert in Lawrence either before or after the trip.

4.5.6.1 The board discussed the possibility of performing before one of the summer band concerts.

4.5.6.1.1 Marlene and Steve will investigate this.

4.6 Scholarship committee

4.6.1 Elaine reported that she had received four applicants for the scholarship.

4.6.2 She asked board members to review and rank the applications during the evening's rehearsal.

5 ADA policy

5.1 Marlene asked whether the ADA Committee was working on a policy.

5.2 Steve suggested that the board investigate whether the Kansas Arts Commission had a policy related to ADA.

5.3 Margaret commented that the consensus of the board at the March meeting had been agreement that the choir should make reasonable accommodations for individuals with disabilities but that costs could play a role in the ability to make the accommodation.

6 Publicity for Spring Concert

6.1 Judy will prepare a poster.

6.2 Jean stated that she planned to run only a single ad in the Journal World.

6.3 Gloria will contact the Journal World and attempt to get a feature article.

6.4 Jean proposed printing enough posters to give one to every choir member.

6.5 Tickets

6.5.1 Tickets will be made available at the Lawrence Arts Center.

6.5.2 The board also agreed that each choir member be given five tickets.

6.6 Ticket distribution procedures

6.6.1 The issue relates to the need to generate a better count of the number of tickets sold and the number of people in attendance at the concert.

6.6.1.1 Steve suggested numbering the tickets as a way to keep better track.

6.6.1.2 Jean suggested that a separate committee made up of choir members be established to sell tickets.

7 **Next meeting:** May 15, 2006, 6:15 First Baptist Church

8 June board meeting will be held at Steve's house on June 12, 2006.