

**Lawrence Civic Choir**  
**Board Meeting**  
**Minutes**  
**April 4, 2005**

**Present:** Lois Orth-Lopes, Gloria Baker, Judy Veatch, Robert J. Vaughan, Dave Ice, Matt Veatch, Elaine McCullough, Beth Davis, Steve Eubank, Margaret Holdeman, Fred Johnson. Maury Schulte of Tour Resource Consultants also was in attendance.

**1 Minutes**

- 1.1 Matt distributed minutes of the March 7, 2005, meeting.
- 1.2 **Motion and vote:** Elaine moved approval of the minutes as submitted, Robert seconded, and the motion was approved.

**2 President's report**

- 2.1 No formal report

**3 Director's report**

- 3.1.1 Steve commented that in the fall he hoped to distribute rehearsal CD's earlier in the semester.
  - 3.1.1.1 Judy observed that it would be best to have Geoff start on the rehearsal CD in the summer.
- 3.1.2 Steve indicated that he was completing arrangements with Janet Corwin to play the second piano part on the Brahm's *Liebeslieder Waltzes* and with four other musicians to play on *Phoenix of the Plains*.
- 3.1.3 Steve invited the board to his house for the June meeting.

**4 Treasurer's report**

- 4.1 Jeanine distributed the treasurer's report.
- 4.2 She asked for clarification from the board on whether the choir would issue refunds to singers who drop out of the choir during the semester.
  - 4.2.1 **Motion and vote:** Dave moved that in the two specific cases of individuals seeking refunds for the 2005 spring semester – both of whom dropped out very early in the semester – that the choir refund the dues to the singers and that the board establish a refund policy and include it in the bylaws. Judy seconded and the motion passed.
- 4.3 Jeanine asked whether the proceeds from Borders fundraising project was to be dedicated to the Wales trip.
  - 4.3.1 Matt noted that the board had not made an official decision on this issue.
  - 4.3.2 **Motion and vote:** Jeanine moved that the funds from the Borders fundraiser be dedicated to a choir trip, Gloria seconded, and the motion was approved.

**5 Committee Reports**

- 5.1 Attire policy
  - 5.1.1 Lois said she checked with the dress vendor and discovered that they do not work with dress shops, only directly with choirs.
  - 5.1.2 Dave asked whether the choir was going to pay for the tuxedo for the one choir member who needed assistance.
    - 5.1.2.1 Board members agreed that Jeanine should go ahead and pay for it.
- 5.2 By-laws
  - 5.2.1 Lois reported that the by-laws committee had not met.
- 5.3 Wales trip

5.3.1 Maury Schulte, the Wales trip travel agent from Tour Resource Consultants, discussed the various possible itineraries for the trip.

5.3.1.1 He stated that the main decision revolved around whether the choir wanted to perform at the competition at the beginning of the trip or the end of the trip.

5.3.1.1.1 Steve expressed his support for ending the trip with the performance at the competition.

5.3.1.2 Maury observed that Itinerary 3 did not include a London visit; he commented that it would be easy for the agency to arrange a London extension for interested travelers and suggested that the board strongly consider this option.

5.3.1.3 He discussed the advantages of staying at Harlaxton Manor: it is an interesting place to stay, it saves money, and it provides a good location from which to take side trips.

5.3.1.4 Gloria asked Maury to explain the option available if the choir is not accepted into the competition.

5.3.1.4.1 Maury described an option to sing at St. David's in western Wales in a non-competitive environment.

5.3.2 **Motion and vote:** Dave moved that the board present Wales trip Itinerary 3 – June 28 through July 9, 2006 – to the choir. Judy seconded and the motion was approved.

#### 5.4 Scholarship

5.4.1 Elaine reported that she had received no applications prior to the March 31 deadline.

5.4.2 She said she would make follow up calls to school counselors and encourage them to let interested students know of the scholarship.

5.4.2.1 The board agreed that Elaine should extend the deadline to April 11, 2005.

#### 5.5 Borders fundraiser

5.5.1 Gloria encouraged board members to distribute the Borders fundraiser flyers widely.

5.5.2 Steve will encourage choir members to distribute the flyer to their friends via email.

#### 5.6 Public relations

5.6.1 Dave reported that the committee (Dave, Elaine, Steve, and other choir members) made over 300 contacts in an effort to promote the spring concert.

### 6 LCC Elections

#### 6.1 Choir elected board members

6.1.1 Dave Ice is ending his 2<sup>nd</sup> three-year term and will leave the board.

6.1.2 Fred and Matt are ending their 1<sup>st</sup> three-year terms and can serve one more term.

#### 6.2 Board elected board members

6.2.1 Larry Mallet and Sandy Walton are ending their 1<sup>st</sup> three-year terms

6.2.1.1 Dave will check with Larry to see if he is interested in another term and, if not, ask him to suggest someone from KU to replace him.

6.2.1.2 Sandy is eligible to serve another term.

#### 6.3 Officers

6.3.1 Lois (president), Matt (secretary), and Dave (vice-president) are ending their 2<sup>nd</sup> one-year terms and are not eligible for another term.

6.3.2 Jeanine (treasurer) is ending her 1<sup>st</sup> full term after taking over mid-year for Jeff Morpew and is eligible for another term.

6.4 **Action:** Lois agreed to coordinate the nominations of new board members and officers.

**7 Evaluations of director and accompanist**

- 7.1 **Action:** Lois asked board members to send to her their comments about Steve and Geoff's evaluations.

**8 Picnic – May 16, 2005, 6:00 pm**

- 8.1 **Action:** Lois will reserve the Centennial Park shelter for the picnic.

**9 Next meeting:** May 23, 2005, 6:30 pm